

PHILLIP ROY, INC.

Publishers of Relevant - Meaningful - Informative Curriculumms for Students of All Ages

STUDENTS LEARN WHAT THEY NEED AND WANT TO KNOW

***LIFE SKILLS / CHARACTER EDUCATION
BOOKS - CD-ROMs - ONLINE EDUCATION***

***Employability - Social Skills
Green Jobs - Applied Mathematics
Transition To Work - Basic Academics
Online Virtual Education***

FREE - FREE - FREE

**On-Site Duplication - Networking
Lesson Plans - Teacher's Guides
Alignments to TABE - CASAS
Pre/Post-Assessments - Training**

RESEARCH BASED

**ALIGNED TO STATE
STANDARDS**

PROVEN EFFECTIVE

**COMMON SENSE
EDUCATION**

FREE PREVIEWS FOR QUALIFIED ORGANIZATIONS



PHILLIP ROY, INC.

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WWW.PHILLIPROY.COM

Duplicatable
&
Networkable

THE OFFICIAL LIFE SKILLS PUBLISHER

Life Skills Curriculum[®] Common Sense Education

A MULTIMEDIA CURRICULUM

ONLINE
ACCESS
AVAILABLE

Pre/Post-
Tests
Included

What Students Want and Need to Know
Included with purchase:

Unlimited
use of
programs

Interactive
lessons with
audio, colors
& graphics

BOOKS

CD-ROMs

Includes
thinking and
communication
skills

Teacher's Guides - Lesson Plans
Certification of Completion

FREE PREVIEW FOR
QUALIFIED CUSTOMERS

LIFE SKILLS = SUCCESS IN LIFE

FREE PREVIEW FOR
QUALIFIED CUSTOMERS

THE OFFICIAL LIFE SKILLS PUBLISHER

A **REAL** LIFE SKILLS CURRICULUM

Aligned
to
CASAS

Aligned
to
CASAS

Basic
Reading
Level

Basic
Reading
Level

Evidence
Based
Curriculum

Evidence
Based
Curriculum



*A Curriculum that Equips Students with the Knowledge & Skills
to Set Goals for Themselves and Make Better Personal Choices*

**THIS CURRICULUM CONTAINS DUPLICATABLE BOOKS AND CD-ROMs
ONLINE / VIRTUAL CURRICULUM IS ALSO AVAILABLE**

TEACHER'S GUIDES – A LESSON PLAN FOR EACH BOOK – PRE/POST-TESTS
A SUGGESTED CURRICULUM FRAMEWORK – CERTIFICATES OF ACHIEVEMENT – ALIGNMENT TO CASAS

RESEARCH-BASED - PROVEN EFFECTIVE - EVIDENCE BASED
BOOKS AND CD-ROMs WRITTEN ON AN UNDERSTANDABLE READING LEVEL

COST-EFFECTIVENESS – UNLIMITED DUPLICATION

UNLIMITED DUPLICATION is allowed AT THE PURCHASING SITE BUT AT NO OTHER SITE, after purchase. The students can keep copies of any book or portion of a book that is important to their future success. Additional books are available at reduced prices. Please call 1-800-255-9085 for more information.

THE OFFICIAL LIFE SKILLS PUBLISHER

Life Skills Curriculum[®] Common Sense Education

A DUPLICATABLE MULTIMEDIA CURRICULUM

ONLINE
ACCESS
AVAILABLE

ONLINE
ACCESS
AVAILABLE

BASIC
READING LEVEL

Included with purchase:

RESEARCHED
& EVIDENCE
BASED

BOOKS - CD-ROMs

TEACHER'S GUIDES - LESSON PLANS - PRE/POST-TESTS

CERTIFICATE OF COMPLETION

Duplicatable

WHAT STUDENTS NEED AND WANT TO KNOW

Duplicatable

THE LIFE SKILLS CURRICULUM INCLUDES THE FOLLOWING TITLES:

General Employability Skills Titles (CLE) 21 BOOKS & CD ROMs.....\$425.00		
Earning Money Now	Losing a Job	Silent Evaluation
Fired, Laid-Off, Resigned	Loyalty - To Whom?	Successful Work Attitudes
First Weeks of Work	Personal Pay Records	Suppose I Do Something Wrong
How to Get and Hold a Job	Productivity, Advancement & Raises	The Interview
I've Been Fired	Quitting a Job	Unemployment
Job Information	Second Job	You Can Get the Job
Job Safety	Self-Concept and Work	You Have a Job! Now What?
Social Skills for Employment and Life Skills Titles (CLSS) 21 BOOKS & CD ROMs.....\$425.00		
Cooperation in Groups	Non-Verbal Communication Skills	Self-Concept
Decision-Making	Peer Pressure	Self-Control
Group Rules and Roles	Persuasion	Sickness, Then Death
Important/Critical Situations	Planned Ignoring	Social Awareness
Interpersonal Relationships	Problem-Solving	Social Risk-Taking
Loneliness	Responding Behaviors	Values Clarification
Negotiation	Risk-Taking	Verbal Communication Skills
Financial Management for Employment and Life Skills (CLFM) 17 BOOKS & CDROMs..\$375.00		
Buying a Used Car	Financing a Car	Mail Order Problems
Comparative Shopping	Getting Consumer Help	Poor Credit Rating
Consumer Fraud	How to Handle Money	Reading Ads
Consumer Laws	I Didn't Get What I Paid For	Warranty - Any Good?
Consumerism	Insurance	What Am I Worth?
Establishing Credit	Interest	
Consumerism Skills for Employment and Life Skills (CLC) 10 BOOKS & CDROMs.....\$150.00		
Advertising - Believe It?	Phony Returns	Quality vs. Quantity
Discontinued Merchandise	Pilferage	Sales - Are They For Real?
Food Prices Always Up - Why?	Professional Fees - Too High?	Understanding Labels
High-Pressure Sales		
Special Issues Related to Employment and Life Skills (CLSI) 8 BOOKS & CDROMs.....\$175.00		
Arrest	Involved In An Accident	Reading A Map
Death	Lost Driver's License	You and the Law
Discrimination	My Apartment's Been Robbed	

77 INTERACTIVE CD-ROMs (CLCR) Duplicatable at Purchasing Site.....\$ 750.00

77 DUPLICATABLE COMPANION BOOKS (CLDB) Duplicatable at Purchasing Site..\$ 750.00

LIFE SKILLS COMPLETE CURRICULUM (CLCO)

Duplicatable and Networkable Books & CD-ROMs.....\$ 1,395.00

Online School Access Available - Please see page 14 for more information.

CONTACT US AT 1-800-255-9085 OR EMAIL ONLINE@PHILLIPROY.COM FOR A FREE TWO-WEEK TRIAL TO THE LIFE SKILLS/CHARACTER EDUCATION ONLINE PROGRAM.

Visit us at www.phillipro.com, e-mail us at info@phillipro.com or call 1-800-255-9085

ONLINE
ACCESS
AVAILABLE

Transition to Work

Employability + Social Skills

ONLINE
ACCESS
AVAILABLE

A DUPLICATABLE MULTIMEDIA CURRICULUM

BASIC
READING LEVEL

Included with purchase:

Duplicatable
at Purchasing
Site

BOOKS - CD-ROMs

TEACHER'S GUIDES - LESSON PLANS - PRE/POST-ASSESSMENTS

Your students should be trained in Social Skills as well as Employability Skills.

Our solution to this goal is to incorporate multimedia lessons that teach the knowledge.

WHAT STUDENTS NEED AND WANT TO KNOW

THE TRANSITION TO WORK CURRICULUM INCLUDES THE FOLLOWING TITLES

EMPLOYABILITY SKILLS

- | | | |
|---------------------------|------------------------------------|------------------------------|
| Earning Money Now | Losing a Job | Silent Evaluation |
| Fired, Laid Off, Resigned | Loyalty - To Whom? | Successful Work Attitudes |
| First Weeks of Work | Personal Pay Records | Suppose I Do Something Wrong |
| How to Get and Hold a Job | Productivity, Advancement & Raises | The Interview |
| I've Been Fired | Quitting a Job | Unemployment |
| Job Information | Second Job | You Can Get the Job |
| Job Safety | Self-Concept and Work | You Have a Job! Now What? |

General Employability Skills (CLE)
21 Duplicatable Books & 21 CD-ROMs \$425.00

SOCIAL SKILLS

- | | | |
|-------------------------------|---------------------------------|-----------------------------|
| Cooperation in Groups | Non-Verbal Communication Skills | Self-Concept |
| Decision-Making | Peer Pressure | Self-Control |
| Group Rules and Roles | Persuasion | Sickness, Then Death |
| Important/Critical Situations | Planned Ignoring | Social Awareness |
| Interpersonal Relationships | Problem-Solving | Social Risk-Taking |
| Loneliness | Responding Behaviors | Values Clarification |
| Negotiation | Risk-Taking | Verbal Communication Skills |

Social Skills for Employment and Life Skills (CLSS)
21 Duplicatable Books & 21 CD-ROMs \$425.00

CONTACT US AT 1-800-255-9085 OR EMAIL ONLINE@PHILLIPROY.COM FOR A FREE TWO-WEEK TRIAL TO THE LIFE SKILLS/CHARACTER EDUCATION ONLINE PROGRAMS.

Employability + Social Skills (CLES)
42 Duplicatable Books & 42 CD-ROMs.....\$795.00

Online Access Available - \$75.00 Per School, \$10.00 Per Student Slot
See page 14 for more information

JOB READINESS & TRAINING CURRICULUM

A Sequential Competency Program

Duplicatable Books & Audio CDs

A Spiraling Curriculum

For All Your Students

THREE COMPETENCY LEVELS

This curriculum has been written to help ALL of your students learn the competencies and goals needed for work maturity and pre-employment. These competencies include:

Pre-Employment Skills

Career Decision-Making
Job Applications
Business Letter
Labor Market Information
Interviewing
Resumes



Work Maturity Skills

Punctuality/ Attendance
Positive Attitude/Behavior
Appearance
Interpersonal Relationships
Completing Tasks

All of your students want to learn, but they have different abilities. This curriculum addresses this problem by having **three** levels of competency materials. Your students will learn on their own level.

Each of the **three** levels contains materials and information to meet competencies and goals for work maturity and pre-employment; however, the materials for each of the three levels differ in reading level, complexity, and format.

The format and difficulty of the materials advances with each level to accommodate the abilities of the students. **Audio CDs** are included in Level I and Level II to help students understand the information in each book as they develop their reading skills.

Since education is a life-long process, all the materials are duplicatable after purchase. **This program is ideal for use in Workforce Investment Act (WIA) Programs, Re-entry programs, Welfare to Work (WtW) Programs, One-Stop Programs, Youth Training Programs, School-to-Work Programs, YOCs, IEPs, and other employment/self-sufficiency programs.**

Accountability is provided by use of pre/post-tests and skills sheets.

*** HOW THE CURRICULUM WORKS *
This is a spiraling curriculum**

Level tests and prescriptions are provided to determine the strengths and weaknesses of your students' knowledge and skills. The tests give you information as to what level to begin instruction, along with a **prescription** to remediate your students' weaknesses and to reinforce your students' strengths.

Use this **unique** program for all your students. Everyone will have the same program but will use different levels. Success is assured as they both progress in knowledge and advance to higher levels.

An **answer key**, along with a **scoring grid**, is provided so that you can easily develop an individual program for each student. This saves time along with increasing your students' chances for success.

Each book contains **pre/post-test** materials so your students can work individually. The **pre/post-tests** can be used as guides for your students to monitor their progress throughout the curriculum. Using this curriculum your students can progress at their own speed and achieve success as they master each skill.

A **teacher's guide** is provided which explains how to use the **level tests** and the **scoring grid** to develop **prescriptions for remediation**. **Lesson plans** are provided for each book along with suggestions for different ways that the materials in the curriculum can be used. Materials come in a self-contained carrying case. **Certificates of Achievement** are also included.

**JOB READINESS & TRAINING CURRICULUM (JRT).....\$395.00
DUPLICATABLE BOOKS & AUDIO CDs**

CD-ROM
(Networkable)

CD-ROM
(Networkable)

BASIC ACADEMICS

*A Quality, Cost-Effective
Basic Academic Curriculum*

658 Lessons On A CD-ROM

Duplicatable and Networkable!

NEVER ANOTHER CHARGE

Competency Levels: 2 - 9

Prescriptions for 1000 Students

**CD-
ROM**

Aligned
to State
Standards

IEP's

Curriculum Contains

- ✓ Comprehensive Alignments to TABE & CASAS Objectives
- ✓ 658 Duplicatable Lessons
- ✓ Report Generator

Aligned
to TABE

- ✓ Management and Scoring System for 1,000 Students
- ✓ Teacher's Guide
- ✓ Certificates of Achievement
- ✓ Record Keeping Log

Aligned
to CASAS

Duplicatable and Networkable at Purchasing Site

READING & LANGUAGE ARTS

Word/Structural Analysis	43 lessons
Vocabulary Development	38 lessons
Comprehension	70 lessons
Developing Reading Power	69 lessons
Spelling I	24 lessons
Spelling II	7 lessons
Study Skills	80 lessons
Understanding Literature	13 lessons
Skillful Reading	11 lessons
English Usage	20 lessons
Citizenship	4 lessons
Science	10 lessons
Remedial English	30 lessons

****DUPLICATABLE CD-ROM****

419 lessons

MATHEMATICS

Numbers and Operations	90 lessons
Math Applications	34 lessons
Problem Solving	29 lessons
Measurement	18 lessons
Theory of Numbers	15 lessons
Basic Algebra	13 lessons
Geometry	7 lessons
Remedial Math	33 lessons

**** DUPLICATABLE
CD-ROM
AT PURCHASING
SITE****



239 Lessons

****NETWORKABLE****

INDIVIDUAL PRESCRIPTIONS FOR 1000 STUDENTS - USE FOR IEP'S

This program will help you develop an individual prescription for each student based on TABE or CASAS scores. This prescription can be included into individual instructional plans, used for daily lesson plans, used for student management, and used for IEPs.

MANAGEMENT SYSTEM INCLUDED IN THE CURRICULUM - PROVIDES ACCOUNTABILITY

The CD-ROM includes classroom management and student management features. The program is easy to teach as it allows you to either prescribe lessons for your students or have your students use the lessons independently. This program provides the accountability you need.

INCLUDES:

- 658 Lessons on a **DUPLICATABLE CD-ROM** and **NETWORKABLE**
- A Management System
- A Prescription Program aligned with TABE, CASAS and State Standards
- Duplicatable and networkable for no extra charge at the purchasing site.

BASIC ACADEMIC CURRICULUM (BAC)..... \$350.00

BECOMING A BETTER STUDENT®

A Quality, Cost-Effective, Basic Academic Curriculum

This curriculum corresponds to the Basic Skills Sequential CD-ROM Curriculum found on page 6. These materials can easily be adapted to different student levels and abilities. The lessons can be used as warm-up activities, review exercises, independent study, supplemental materials, and advanced study.

For each component the following are included:

- Teacher's Guide
- Activity Sheets
- Record Keeping Log
- Answer Key & Explanations
- Duplicatable Lessons

**615 Lessons
in Print Format**

**Aligned
to CASAS**

**Aligned
to TABE**

DUPLICATABLE AT PURCHASING SITE

Competency Levels 2-9

This Curriculum Has 516 Lessons

Covering the Following Areas:

**Aligned
to STATE
STANDARDS**

IEP's

Accountability

READING & LANGUAGE ARTS

BUILDING YOUR VOCABULARY	37 LESSONS
UNDERSTANDING WHAT YOU READ	43 LESSONS
DEVELOPING YOUR READING POWER	70 LESSONS
IMPROVING YOUR STUDY SKILLS	79 LESSONS
SPELLING RULES & PRINCIPLES	60 LESSONS
REVIEW TOPICS IN ENGLISH	34 LESSONS

READING & LANGUAGE ARTS - 323 DUPLICATABLE LESSONS

MATHEMATICS

MATH FACTS	51 LESSONS
INTERMEDIATE MATHEMATICS	64 LESSONS
BASIC MATH	78 LESSONS

MATHEMATICS - 193 DUPLICATABLE LESSONS

DUPLICATABLE AT PURCHASING SITE

BECOMING A BETTER STUDENT CURRICULUM (BBS) 516 LESSONS...\$495.00

<u>*SPECIAL OFFER*</u>	<u>*SPECIAL OFFER*</u>	<u>*SPECIAL OFFER*</u>
Basic Academics Curriculum (658 Duplicatable Lessons on CD-ROM) on page 6.		350.00
Becoming a Better Student (516 Duplicatable Print Lessons)		+ 495.00
Regular Price		845.00
COMBINATION SPECIAL OFFER PRICE		
1174 Lessons on CD-Rom & Print Format	(CSCBS)	\$750.00

OFFICIAL LIFE SKILLS PUBLISHER
**ENCYCLOPEDIA OF
BASIC EMPLOYMENT**

AND
DAILY LIVING SKILLS™

**Life Skills For Special Education Students
A Needed Reference Book**

Includes:

6 curriculums covering 80 subjects with 541 lessons

ALSO

Objectives, Instructional Strategies, Pre/Post-Assessments for Proven Accountability

***** Basic Skills *****

10 subjects and 90 lessons

Basic skills are those skills that can be applied across a variety of curriculum areas. They serve as a foundation for competitive employment, sheltered employment, and independent living. Learning these skills empowers a student to function with greater independence.

***** Competitive Employment *****

12 subjects and 132 lessons

Competitive employment prepares the student for competitive, independent employment in the community setting. The student will be able to enter the job market, get a job and keep the job.

***** Leisure Time *****

6 subjects and 32 lessons

Leisure time skills enrich the student's life by increasing the student's options for personal pleasure and enjoyment. The focus of these lessons is to expose the student to and make the student aware of a wide range of leisure time activities that can be done throughout life.

***** Sheltered Employment *****

14 subjects and 81 lessons

Sheltered employment teaches job skills to the student in need of individual or group supervision. These competencies will aid the student in becoming an active participant in our society. The student will become proficient in performing a variety of necessary jobs in a workshop setting.

***** Skills for Independence *****

24 subjects and 141 lessons

Skills for independence are the competencies required to lead a semi-independent life. The student may always need assistance, but by developing abilities for daily living, the student will become a vital member of the community.

***** Work Adjustment *****

14 subjects and 65 lessons

Work adjustment teaches the student how to: respond to authority and supervision, correctly interact with peers and co-workers, and have good work habits, behaviors and attitudes. These are the skills critical for getting and keeping a job.

Duplicatable at Purchasing Site

See our website www.phillipro.com for sample lessons and a list of all subject areas.

80 Subjects - 541 Lessons

EMPLOYABILITY LIVING SKILLS ENCYCLOPEDIA (EBE)...\$495.00

PRE-GED BASIC EDUCATION *Must-Have Knowledge*

MULTIMEDIA CURRICULUM

Books - CD-ROMs
Competency 3-9

Critical
Knowledge
for
Adults

CORRELATED
TO
TABE

CORRELATED
TO
CASAS

DUPLICATABLE
AND
NETWORKABLE

Many students enter a GED course unprepared to comprehend and complete the GED course requirements. This curriculum will help them prepare for the successful completion of the GED and a successful life.

THIS CURRICULUM HELPS STUDENTS ACHIEVE THEIR POTENTIAL

Our Pre-GED Basic Multimedia Curriculum Areas Include:

Academics in Subject Competencies

Reading - Writing - Mathematics -
History - Science - Social Studies

Adult Basic Competencies

Language Arts
Applied Mathematics
Applied Reading
Conflict Resolution

Personal Consumerism

Employability and Life Skills

Financial Management

Self-Esteem
Job Skills
Critical Thinking
Study Skills
Social Skills



A QUALITY, COST-EFFECTIVE CURRICULUM - USE THROUGHOUT YOUR SCHOOL

This Multimedia Curriculum Contains:

- BOOKS AND CD-ROMs THAT CAN BE DUPLICABLE AT PURCHASING SITE
- VARIOUS CORRELATIONS
- TEACHER'S GUIDES
- A MANAGEMENT SYSTEM FOR 1000 STUDENTS
- LESSON PLANS
- MATH AND READING SERIES WHICH MATCH GED OBJECTIVES
- PRE/POST-TESTS
- NON-INTIMIDATING COURSE OF STUDY
- OVER \$2,500 WORTH OF EDUCATIONAL MULTIMEDIA MATERIALS
- LIFE SKILLS AND FUNCTIONAL KNOWLEDGE TO HELP STUDENTS IN THEIR LIVES

Knowledge
Necessary
for
Employment

**Duplicatable and Networkable at Purchasing Site
A Curriculum for High School and Adult Students**

PRE-GED MULTIMEDIA CURRICULUM (PGD).....\$1,495.00

Visit us at www.philliproj.com, e-mail us at info@philliproj.com or call 1-800-255-9085

VOCATIONAL ACADEMIC CURRICULUM®

Aligned
to TABE

Duplicatable

*Mathematics and Reading
Integrated into Each Vocational Trade
Makes Reading and Mathematics Relevant
To Students' Working Lives*

Aligned
to CASAS

A Job Corps
Favorite!

A VERY IMPORTANT CURRICULUM

RATIONALE FOR THESE BOOKS

"Why do I need to read? I'm going to be a cook." "Why do I need to know math? I'm going to be a mechanic."
"Why do I need to write? I'm going to be a carpenter."

The reason for the Vocational Academic Curriculum is to have your students understand that they need to have the academic knowledge that will be used in their future jobs.

The curriculum integrates academic knowledge with each vocational trade!

HOW THESE BOOKS ARE WRITTEN

These unique books combine math, language arts, and reading in vocational content areas by using specific examples and situations for each academic skill.

Applied Academics

A Different Academic Curriculum For Each Vocational Trade

MATHEMATICS

Addition Subtraction
Multiplication Division
Decimals

APPLIED MATHEMATICS I

Fractions Mixed Numbers
Percents Estimation
Decimals Problem Solving

APPLIED MATHEMATICS II

Measurement Tables, Charts & Graphs

LANGUAGE ARTS

Complete Sentences Punctuation
Capitalization Business Letters
Addressing an Envelope

READING

Context Clues Parts of Words
Summarize Main Ideas and
Reading for Information Details

**THE APPLIED VOCATIONAL ACADEMIC CURRICULUM (V.A.C.) CONTAINS
SPECIFIC EXAMPLES AND SITUATIONS INTEGRATING ACADEMIC KNOWLEDGE INTO VOCATIONAL TRADES**

Program Includes

- ✓ Teacher's Guides ✓ Answer Keys with Explanation ✓ Lesson Plans
- ✓ Pre/Post-Tests ✓ TABE Correlations ✓ CASAS Correlations

ALIGNMENT TO JOB CORPS CAREER SUCCESS STANDARDS

Applied Vocational Academic Curriculum Titles

Different Academics Pertaining To Each Vocational Trade

Research Based

Auto Mechanics & Body Repair (VACA) ..\$95.00	Office Clerical/Technology (VACO)..... \$95.00
Child Care Trade (VACC)\$95.00	Painting/Paperhanging (VACPR)..... \$95.00
Construction (VACT).....\$95.00	Plumbing (VACPL)..... \$95.00
Cosmetology (VACCS)\$95.00	Printing/Photocopying (VACPP).....\$95.00
Electronics (VACE)\$95.00	Salesperson (Retail) (VACS).....\$95.00
Food Service (VACF).....\$95.00	Small-Engine Repair (VACSM)..... \$95.00
Garden/Groundskeeping (VACG).....\$95.00	

NEW! Health Care (VAHC).....\$95.00

Duplicatable At Purchasing Site

VOCATIONAL ACADEMIC CURRICULUM (VAC14) 14 VOCATIONS\$995.00

VOCATIONAL ENTRY LEVEL WORDS

DUPLICATABLE

A Basic Curriculum for Entry-Level Students

DUPLICATABLE

Give Your Students a Head Start!

Books Are Written For Entry-Level Vocational Students

<p>CARPENTRY</p> <p>Words of Foundation Framing Words of House Framing Words of Roof Framing Words of Trimwork Words of Cabinet Making</p> <p>Carpentry Entry-Level Words (CPR - 5 books).....\$125.00</p>	<p>MECHANICS</p> <p>Words of Basic Engines Words of Basic Engine Parts Words of Electrical Systems Words of Chassis Parts Words of Automotive Shop & Safety Words of Tools and Equipment</p> <p>Mechanics Entry-Level Words (MCH - 6 books).....\$150.00</p>
<p>FOOD SERVICE</p> <p>Words of Package Information Words of Preparation & Service Words of Safety and Sanitation Words of Kitchen Equipment Words of Food Service Abbreviation</p> <p>Food Service Entry-Level Words (FDS - 5 books).....\$125.00</p>	<p>WELDING</p> <p>Words of Welding Metallurgy Words of Shielded Metal Arc Welding Words of Oxy-Acetylene Welding</p> <p>Welding Entry-Level Words (WLD - 3 books)\$75.00</p>
<p>CLERICAL / OFFICE</p> <p>Words of Finance Words of Correspondence Words of General Office</p> <p>Clerical/Office Entry-Level Words (PRVVCLO - 3 books)....\$75.00</p>	<p>HEALTH CARE NEW!</p> <p>Words of General Health Care Words of Direct Care & Assistance Words of Documents & Report Words of Tools & Technology I Words of Tools & Technology II Power Point Presentation</p> <p>Health Care-Entry-Level Words (WHK - 6 books).....\$150.00</p>

VOCATIONAL ENTRY LEVEL WORDS (EL) 27 DUPLICATABLE BOOKS.....\$595.00

Duplicatable at
Purchasing Site

VOCATIONAL SKILLS

**A Basic Vocational Curriculum for
Entry Level Students**

Accountability

<p>CONSTRUCTION TRADES</p> <p>Reading the Ruler/Measuring Tools</p> <p>1 Book (VCT)\$20.00</p>	<p>WELDING</p> <p>Welding Process I – Welding Process II</p> <p>2 Books (VWD)\$40.00</p>
<p>MECHANICS</p> <p>Two Stroke Engine Cycle – Four Stroke Engine Cycle – Diesel Engine – Fuel System/Carburetor – Lubrication – Cooling Systems – Ignition Systems – Electrical Circuit – Hydraulics – Engine Tune Up – Air Conditioning – Close Review Questions</p> <p>12 Books (VME) \$240.00</p>	<p>COSMETOLOGY</p> <p>Bacteriology and Chemistry – Dermatology and Trichology – Chemical Waving/Relaxing/Coloring – Hair Shaping – State Board Review I – State Board Review II</p> <p>6 Books (VCS) \$120.00</p>
<p>ELECTRONICS</p> <p>DC Circuits – AC Circuits – Semi-Conductors</p> <p>3 Books (VEL) \$60.00</p>	<p>COOKING AND BAKING</p> <p>Recipe Conversion – Meats – Food Service Responsibilities – Baking Ingredients – Measurement</p> <p>5 Books (VCB) \$100.00</p>
<p>CHILD CARE</p> <p>Child Care</p> <p>1 Book (VCC) \$20.00</p>	<p>METAL TRADES</p> <p>Shop Match – Blueprint Reading I – Blueprint Reading II – Blueprint Reading/Details – Blueprint Reading/ Structural</p> <p>5 Books (VMT) \$100.00</p>

VOCATIONAL SKILLS (VSB) 35 DUPLICATABLE BOOKS\$595.00

VOCATIONAL COMBINATION PRICE

ENTRY-LEVEL WORDS & VOCATIONAL SKILLS (ELVOC) 62 Duplicatable Books...\$995.00

NECESSARY KNOWLEDGE BOOKS

Duplicatable Books

English 3.5-4.5 Reading Level

Duplicatable Books

Life Skills Books

These books deal with situations relevant to life situations. When using these books, your students will gain in reading comprehension and critical thinking skills.

THIS UNIT INCLUDES:

- 36 DUPLICATABLE BOOKS & 36 AUDIO CDs
- A LESSON PLAN FOR EACH BOOK
- A PRE/POST - TEST FOR EACH BOOK
- A TEACHER'S GUIDE
- CERTIFICATES OF ACHIEVEMENT
- A CORRELATION OF OBJECTIVES

Building a Good Self-Concept	Finding Consumer Help	My Legal Rights
Buyer's Rights	First Weeks of Work	On Your Own
Buying a Used Car	Fraud	Preparing for Work
Comparative Shopping	Getting Consumer Help	Reading a Map
Consumer Fraud	Getting Credit	Reading Ads
Consumer Laws	How to Get and Hold a Job	Reading Labels
Consumerism	How to Handle Money	Self-Concept and Work
Decision Making	Interest	The Comparative Shopper
Earning Money Now	Interviewing	The Interview
Establishing Credit	Know About Insurance	Understanding Labels
Financing a Car	Making Decisions	You and the Law
Finding a Job	Money	You Can Get the Job

NECESSARY KNOWLEDGE

Spanish- (NKE) 36 Duplicatable Books & Audio CDs\$350.00

Spanish 3.5-4.5 Reading Level Necessary Knowledge

These books were written to be used with students whose English reading skills are limited, but who need to know living skills in order to improve their lives.

THIS UNIT INCLUDES:

- 26 DUPLICATABLE BOOKS & 26 AUDIO CDs
- A LESSON PLAN FOR EACH BOOK
- A PRE/POST - TEST FOR EACH BOOK
- A TEACHER'S GUIDE
- CERTIFICATES OF ACHIEVEMENT
- A CORRELATION OF OBJECTIVES

Como Administrar El Dinero	El Auto Concepto Y El Trabajo	Leyes De Proteccion Al Consumidor
Como Comprar Un Carro Usado	El Comprador Comparativo	Los Derechos Del Coumidor
Como Conseguir Ayuda Para El Consumidor	El Dinero	Mis Derechos Legales
Como Establecar Credito	El Fraude	Patrones De Consumo
Como Interpretar Las Etiquetas	Establecer Credito	Prepara Para Un Trabajo
Como Seguir Y Mantenerse En Un Empleo	Estar Independiente	Tomando Decisiones
Comprar Antes De Comprar	Fraude Al Consumidor	Tomar Decisiones
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Phillip Roy, Inc. requires a **one-time school registration fee of \$75.00**.

5. What does this fee include?

This fee includes all of the lessons listed on page 3. The student's family can also use this curriculum.

6. How many students do I need to start?

You can enroll any number of students you wish. The fee is only **\$10.00 per student per year**. We can invoice your school once a month for your additional students.

7. Do I need a computer?

As this course material is delivered on the computer via the Internet, you should have a computer with Internet access available, or your students should have access to a computer and the Internet.

8. Do I need a teacher for the school?

You will receive instructions to teach in the form of lesson plans and teacher's guides, but all of the materials can also be used independently. Your students can study and learn any place, any time that they have access to a computer and the Internet. You as the administrator/teacher can check on your students' progress via pre/post-tests.

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****SEE TITLES ON PAGE 3****

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